



# AESDirect

## Reduce Exporting Stress with AES



### AESDirect/AESPcLink Workshops

University of Puerto Rico,  
Building Ana Maria Oneil Room 213, Rio Piedras Campus

#### Two Spanish Sessions

Friday, October 28, 2005  
9:00 AM – 12:30 Noon

OR

Friday, October 28, 2005  
1:30 PM – 4:00 PM

Enjoy the benefits of FREE electronic filing of your Shipper's Export Declarations (SEDs) via the Internet using *AESDirect* or its windows based desktop PC component, *AESPcLink*.

This is the last workshop before electronic reporting becomes mandatory in 2006. It includes a quick review of the basics of *AESPcLink* followed by hands-on practice. The participants will have the opportunity to learn and use key tools in *AESPcLink*, such as Automated Response and how to Correct Fatal Errors. In addition, the participant will learn Schedule B search techniques and AES documentation lookup.

Participants must be familiar with using the PC and an Internet browser. If you are an *AESDirect* user we encourage you to download the *AESPcLink* software and familiarize yourself with the screens prior to the class. ***(You may bring samples of SEDs filed by your company for practice.)***

#### Participation Fee

Participation fee is \$60.00 per person, payable in advance by credit card only. No payments accepted at the door. For additional information and payment arrangement, please call our representative from the Automated Export System Branch at (301) 763-3501.

To be certified as an *AESDirect/AESPcLink* user in this class, you must register prior to attending. To do so, follow the instructions under Step 1.

#### STEP 1- Register for *AESDirect*

Log onto [www.aesdirect.gov](http://www.aesdirect.gov) and register to receive your user name and password. (If you have already registered and have received a username and password, do not obtain another.)

If you are already an *AESDirect/AESPcLink* user :

#### STEP 2- Sign up for Workshop

Send an email to [AESMEETING@census.gov](mailto:AESMEETING@census.gov). Include your name, telephone number, company name, address and whether you are an exporter or forwarding agent.